# St. Anthony's School Council

Annual General Meeting
June 2<sup>th</sup>, 2025 7:00 pm
Invite Link

https://redeemer.zoom.us/j/81379733167



## **Agenda**

- 1. Welcome
- 2. Opening Prayer, Land Acknowledgement, Mission Statement
- 3. Approval of Minutes
  - May 5<sup>th</sup> Meeting
- 4. Update from Chair / Vice Chair- Veronique and Julia
  - Plans for Feast Day Celebrations June 11th
  - Unpack your Backpack 2025
- **5. Financial Update** *Rithesh Ram, Treasurer*
- 6. Elections for 2025-26 School Council Executive
- 7. Meeting days/times for 2025-26
- 8. Closing Prayer

## **Opening Prayer**

Let us be still for a moment as we draw near to worship God.

Take just a few seconds to remind yourself why we are gathered together today.... Listen, God speaks even through the background noise of the world around us.....

Lord God, in this short time together, open our ears and our eyes to see your vision for his place and our part within it.

Teach us, hear our prayers and enable us for service wherever you might take us, to your praise and glory.

Amen



## **Mission Statement**

All: Guided by the Holy Spirit, St. Anthony's School Council supports and promotes the faith life and educational journey of the school community.

### **Closing Prayer**

Lord of Day and Night, of beginnings and endings, as we prepare to conclude this meeting, we once again lift up our hearts to You, the Divine Source of all life. We thank you for the gifts that have been present within this act of service to community.

For the gifts of fellowship and understanding, of mutual respect and shared vision, we are grateful for the gifts of perseverance and insight into the common concerns we share, for these and all other graces, we are thankful.

As you have blessed our coming together, now bless our departure and journeys homeward.

May your blessings be upon us, in the name of the Father, Son and Holy Spirit.

Amen.

## School Council Member Roles

#### **School Council Chair**

The chair is typically a parent of a student at the school. This person should be collaborative, organized, and able to motivate others to participate meaningfully in school council activities.

Typical Responsibilities:

- Chair all school council meetings
- Coordinate with the principal to set meeting agendas
- Ensure school council operating procedures are current and followed
- Act as the official spokesperson for the council
- Maintain regular communication with the entire school community
- Stay informed about school board policies affecting the council
- Submit an annual report to the school board summarizing council activities and finances Chair's Relationship with the Principal:

The chair works closely with the principal to support shared goals for the school. This relationship should be based on mutual trust, regular communication, and a commitment to a strong learning community.

### Vice-Chair

Supports the chair and may share responsibilities or assume duties when the chair is unavailable.

**Kev Duties:** 

- Fulfill the chair's role in case of resignation, absence, or incapacity
- Preside over meetings in the chair's absence
- Assist with other duties as needed

## **Secretary**

Responsible for maintaining accurate records of school council meetings.

**Key Duties:** 

- Record and prepare meeting minutes
- Ensure minutes reflect decisions and actions accurately

## **Treasurer**

Manages financial transactions if the school council handles funds through fundraising or donations.

**Kev Duties:** 

- Maintain accurate financial records
- Provide records upon request to the school board or community